

CONSTITUTION, BY-LAWS,

AND

RULES OF ORDER

OF THE

Grand Encampment of New York,

INDEPENDENT ORDER OF ODD FELLOWS.

ALSO THE

CONSTITUTION OF SUBORDINATE ENCAMPMENTS,
AND CODE OF PROCEDURE,

UNDER ITS JURISDICTION.

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CONSTITUTION

OF

GRAND ENCAMPMENT.

ARTICLE I.

TITLE AND POWER.

SECTION 1. This Grand Encampment derives its power and exercises its authority from and by virtue of a charter issued by the Sovereign Grand Lodge of the I. O. O. F., and shall be known by the name, style, and title of "The Grand Encampment of Patriarchs of the I. O. O. F. of the State of New York."

SEC. 2. This Grand Encampment has jurisdiction of the Patriarchal Order of Odd Fellowship within the State of New York, and is the supreme tribunal of all Subordinate Encampments therein. No Encampment can be formed or continue to exist within its territorial limits without its sanction. It possesses the sole right and power, in the manner hereinafter provided, to grant charters, or to suspend or reclaim the same for proper cause; to adopt laws for its own government, and for the regulation and working of its Subordinate Encampments; to hear and decide all appeals from them or their members; redress all grievances and complaints arising in Encampments; of deciding, as the last resort in this jurisdiction, all questions arising out of its Constitution and By-laws; to originate and regulate the means for its own support; and of doing all other acts necessary to promote the interests of the Patriarchal

Order, provided such acts are not inconsistent with or in contravention of the laws of the Sovereign Grand Lodge, or in violation of the laws of the land.

SEC. 3. This Grand Encampment shall have a seal, and all its official documents, to have valid force and effect, shall be sealed with the seal impressed thereon.

ARTICLE II.

MEMBERSHIP.

SEC. 1. This Grand Encampment shall be composed of all Past Chief Patriarchs, and such Past High Priests as have been admitted by virtue of previous qualifications, who are contributing members of Encampments in good standing with and subordinate to this Grand Encampment, and who have been admitted as required by this Constitution.

SEC. 2. To entitle a Past Chief Patriarch to membership in this Grand Encampment, he must produce a certificate from the Subordinate Encampment of which he is a member, certifying that he is a member thereof in good standing, that he was regularly elected to and has served a full term in the office of Chief Patriarch, and that he is entitled to membership in this Grand Encampment.

SEC. 3. Every Past Chief Patriarch, who presents the proper certificate, and proves himself in the Check P. W., shall be entitled to receive the Grand Encampment Degree, and must subscribe to these articles.

SEC. 4. Any Past Chief Patriarch or Past High Priest who is a member of a Grand Encampment of another jurisdiction may, by uniting as a contributing member to a Subordinate Encampment of this State, become a member of this Grand Encampment by producing a

certificate from the Grand Scribe of the jurisdiction of which he was last a resident and member, showing his official standing, and one from the Subordinate Encampment to which he belongs in this State, certifying to his good standing.

ARTICLE III.

SESSIONS AND QUORUM.

SEC. 1. The Grand Encampment shall hold a regular annual session, to commence on the fourth Tuesday of May in each year at 9 A.M., and shall continue to meet at the same hour from day to day consecutively (Sundays excepted) until the close of the session. The first annual session after the adoption of this amendment shall be held in the city of New York, on the fourth Tuesday in May, nineteen hundred and four, and every third annual session thereafter shall be held at the same place, and the two intermediate sessions shall be held at such place as the Grand Encampment shall at the next previous session determine, provided that such intermediate sessions shall not be held twice successively at the same place; but the seat of the Grand Encampment shall ever be held to be at the city of New York, and the Grand Scribe shall always keep his office there, and all communications for the Grand Encampment shall be directed to the Grand Scribe at that place.

SEC. 2. The business of the Grand Encampment shall be transacted by the elective Grand Officers of the Grand Encampment, Past Grand Patriarchs, and Representatives elected in the manner as hereinafter provided. All members of the Grand Encampment may be present at the sessions, but none, except the elective officers of and Representatives to the Grand Encampment, shall be permitted to vote on any subject at the sessions.

SEC. 3. Each Subordinate Encampment shall be entitled to elect one Past Chief Patriarch of their body as a Representative to the Grand Encampment. The election of Representatives shall be held at the time for the election of Encampment officers next previous to each annual session, to serve for one year, commencing with the fourth Tuesday in May thereafter. Vacancies may be filled at any time to serve the residue of the term. The Representatives mentioned in this section shall be styled Regular Representatives. They shall receive a certificate of their election, signed by the Chief Patriarch and Scribe, under seal of the Encampment, a duplicate of which shall be forwarded immediately to the Grand Scribe.

SEC. 4. Each Subordinate Encampment shall be entitled to elect, for the same term as a Regular Representative, or for any less term, any Past Chief Patriarch in good standing in an Encampment subordinate to this Grand Encampment as a Proxy Representative, to act only in the absence of the Regular Representative; provided that no Past Chief Patriarch shall act as Regular and Proxy Representative, nor shall any member act as proxy for more than one Encampment at the same time.

SEC. 5. Special sessions of this Grand Encampment may be called by the Grand Patriarch, with the consent of the Standing Committee, for the transaction of extraordinary business, which must be stated in the call; but no other business shall be considered but that stated in the call, and not less than thirty days' notice of such special session shall be given by letter to every Representative, to commence from the day said letters are mailed. Such special sessions shall be held in the

place where the last annual session shall have been held. Special sessions may also be had, under the call of the Grand Patriarch, to give instruction in the unwritten work, and to confer the Grand Encampment Degree, at which no other business shall be transacted. At such special sessions, to legally constitute the same, there shall be present the Grand Patriarch, the Grand High Priest or Grand Senior Warden, the Grand Scribe, and at least five members of the Grand Encampment.

SEC. 6. The Grand Encampment cannot be opened unless there are ten Subordinate Encampments represented.

SEC. 7. The Grand Patriarch, with the consent of the Standing Committee, may call an emergent session, at such place as they may select, at any time, for funeral purposes; or, if deemed necessary, in cases of famine, disease, or pestilence; but this Grand Encampment shall not be involved in any expense at such session.

ARTICLE IV.

OFFICERS.

SEC. 1. The elective officers of this Grand Encampment shall be as follows: The Grand Patriarch, Grand High Priest, Grand Senior Warden, Grand Scribe, Grand Treasurer, Grand Junior Warden, and two Grand Representatives to the Sovereign Grand Lodge, who shall severally hold their offices for one year, except the Grand Representatives, one of whom shall be elected each year, who shall hold said office for two years. Elections for officers shall be held in such manner as shall be prescribed in the By-laws.

SEC. 2. The following officers shall be appointed by

the Grand Patriarch, by and with the consent of the Grand Encampment, viz.: Grand Sentinel, Grand Outside Sentinel, Grand Marshal, and a District Deputy Grand Patriarch for each district.

SEC. 3. The elective Grand Officers, except the Grand Representatives, shall constitute the Standing Committee (a majority of whom shall form a quorum), to act in the recess of the annual sessions of the Grand Encampment, and perform such duties as may be assigned to them. Of said committee the Grand Patriarch shall be chairman, and he may call meetings thereof at his discretion.

SEC. 4. Any Past Chief Patriarch in good standing in his Subordinate Encampment shall be eligible for any office in this Grand Encampment, and all officers shall be eligible for re-election.

SEC. 5. No member of an Encampment which is in arrears to this Grand Encampment for any assessment shall have a vote for Grand Officers, or upon any question before the Grand Encampment; neither shall he be eligible for any office therein.

SEC. 6. Any elective Grand Officer may be removed from his office for conduct unworthy his official standing in the Order or for wilful and continued neglect or inattention to the duties of his office, but he shall be entitled to a fair trial, and two-thirds of the votes of the Representatives present in the Grand Encampment shall be necessary to such removal. Such vacancy shall be filled in the same manner as vacancies caused by death or resignation, and for the residue of the term.

SEC. 7. No officer shall officiate in his office in the Grand Encampment during the time occupied in his trial. Should the Grand Patriarch be under charges, a

Past Grand Patriarch, if one be present, or a Past Chief Patriarch, selected by the Grand Encampment, shall preside while any question arising therefrom shall be under consideration.

SEC. 8. During the interval between annual sessions the Grand Patriarch, with the approval of the Standing Committee, may suspend from office any appointed Grand Officer for misconduct or neglect of duty, subject to review by the Grand Encampment.

SEC. 9. Vacancies in the office of District Deputy Grand Patriarch shall be filled by the Grand Patriarch, to serve for the residue of the term of the former incumbent. Vacancies caused by death or resignation in the other Grand Offices shall be filled by the Grand Encampment, if in session, or, except that of Grand Patriarch, by the Standing Committee during the recess, and for the term of the former incumbent. In the event of a vacancy in the office of Grand Patriarch, the Grand High Priest shall assume the duties of the chief office until the meeting of the Grand Encampment.

SEC. 10. The duties of all officers of this Grand Encampment shall be such as are prescribed by the By-laws and the charges of office.

ARTICLE V.

INSTALLATION.

SEC. 1. The Grand Officers, other than the District Deputy Grand Patriarchs, shall be installed at such time during the annual session as prescribed in the Rules of Order. The sitting Grand Patriarch, or any Past Grand Patriarch, or the senior member present, shall install the Grand Patriarch elect, who shall then

install the other Grand Officers. Such Grand Officers shall be installed to serve until the next annual session, or until the installation of their respective successors.

SEC. 2. Any officer elect failing to appear to be installed with the other officers shall forfeit his claim to such office, unless such absence is, by reason of sickness or other disability, satisfactory to the Grand Encampment. If no satisfactory explanation be given, the Grand Patriarch shall declare a vacancy in the office, and the Grand Encampment shall thereupon proceed to elect as in case of other vacancies existing during the session of the Grand Encampment.

ARTICLE VI.

EXPULSION OR SUSPENSION.

SEC. 1. Any Subordinate Encampment of this jurisdiction, or any member of this Grand Encampment, may be suspended or expelled, after a fair trial, as provided for in the By-laws, by a two-third vote of the Representatives present in the Grand Encampment at the time.

ARTICLE VII.

VOTES.

SEC. 1. Every Encampment shall be entitled to one vote where the number of members returned in their last annual report shall be less than twenty; two votes when the number shall be twenty, and one vote for each additional twenty members. Each Regular Representative, and in his absence each Proxy, shall in all cases of ballot and vote be entitled to cast the number of votes to which the Encampment he represents is entitled. Each elective Grand Officer shall be en-

titled to one vote; but no such officer shall vote as such and also as a Representative. All questions and votes before the Grand Encampment, not in this Constitution otherwise provided for, shall be determined by a majority of the votes given by the Representatives and elective Grand Officers present; and when five of the Representatives call for the vote by yeas and nays, or when the same are by this Constitution required to be taken, they shall be so taken and recorded on the Journal; provided, however, that all questions for the expulsion of a Representative shall be determined by the votes of the Representatives present.

ARTICLE VIII.

REVENUE.

SEC. 1. The revenue of this Grand Encampment shall be raised for the purpose of defraying the necessary expenses thereof, and not for accumulation or investment beyond the sum of \$250, to meet its current expenses in anticipation of receipts.

SEC. 2. Such revenue shall be derived from charter fees, capitation tax, assessed upon the members of the Subordinate Encampments, and from the sales of supplies.

SEC. 3. The fee for a charter for a Subordinate Encampment shall be \$30, which shall include three charge-books.

SEC. 4. At each annual session the Finance Committee shall ascertain the deficiency between the amount on hand (exclusive of the \$250 aforesaid) and the estimated expenses for the ensuing year, and recommend such assessment *per capita* upon the members returned in the last annual reports of Subordinate Encampments, as

may be necessary to meet the estimated appropriations. The assessments shall be payable by the Encampments to the Grand Scribe immediately upon being notified by him of the amount.

SEC. 5. No Encampment shall be installed or receive the Check P. W. until it exhibits to the installing officer the Grand Scribe's receipt for the assessment.

ARTICLE IX.

DISTRICTS.

SEC. 1. Each county in this jurisdiction in which there are one or more Subordinate Encampments working, having at least one Past Chief Patriarch who is a contributing member thereof, shall be denominated an Encampment District, designated by the name of the county.

SEC. 2. No district established under the foregoing section shall be divided or otherwise dismembered (unless the limits of the county be changed by an act of the State Legislature), except by a two-third vote of this Grand Encampment.

SEC. 3. It is not necessary that a Past Chief Patriarch shall have received the Grand Encampment Degree to be eligible to the office of District Deputy Grand Patriarch.

ARTICLE X.

BY-LAWS AND RULES OF ORDER.

SEC. 1. The Grand Encampment may make By-laws in conformity with this Constitution, which shall not be altered, amended, or repealed, unless the proposition therefor be made in writing, by at least two Representatives, at a regular communication; which amendment

shall lie over until the next regular communication, when, if approved by a two-third vote of the elective Grand Officers and Representatives present and voting, on call of Encampments, the same shall be declared adopted.

SEC. 2. This Grand Encampment has power to adopt or amend such Rules of Order as two-thirds of the elective Grand Officers and Representatives present and voting at any session may deem necessary to secure good order and the dispatch of its business.

SEC. 3. This Grand Encampment shall have one general form of Constitution for the government of Subordinate Encampments, which shall be the law by which each Encampment working under a charter or dispensation issued by the authority of the Grand Encampment is to be governed in the transaction of its business, except so far as relates to its financial affairs, in which respect each Encampment shall have power to make, alter, or amend By-laws best adapted to its wants. It is competent for the Grand Encampment to alter or amend the Subordinate Constitution at any session by a two-third vote of the elective Grand Officers and Representatives present and voting.

ARTICLE XI.

AMENDING THIS CONSTITUTION.

SEC. 1. No part of this Constitution shall be amended, altered, annulled, or suspended, nor shall any addition be made thereto, unless a proposition in writing therefor be submitted at an annual session by Representatives from at least two Encampments, and its reference to the next annual session recommended by a ma-

majority of the Representatives and elective Grand Officers present and voting.

SEC. 2. At the next annual session the proposed amendment shall be considered, and, if approved, upon the call of the yeas and nays, by two-thirds of the votes given, it shall be adopted, and go into effect immediately, unless otherwise provided for in the proposition.

BY-LAWS OF GRAND ENCAMPMENT.

ARTICLE I.

OPENING OF THE GRAND ENCAMPMENT.

SECTION 1. The Grand Encampment shall be opened at the time and place specified in the Constitution. If there should not be a quorum present within thirty minutes after the appointed time, the Representatives present shall organize informally and adjourn the meeting from time to time until a quorum be obtained.

SEC. 2. In the absence of all Grand Officers qualified to preside, the chair shall be taken by a Past Grand Patriarch, if one be present, otherwise by such Past Chief Patriarch as may be called by a majority of the Representatives present. Other officers being absent, their places shall be filled *pro tem.* by the presiding officer.

ARTICLE II.

CERTIFICATES.

SEC. 1. The following shall be the form of a certificate for new members :

..... ENCAMPMENT, No. ..., I. O. O. F.

TO THE GRAND ENCAMPMENT, I. O. O. F., NEW YORK:

This is to certify that Patriarchwas regularly elected to the office of Chief Patriarch of this Encampment,, and duly installed therein on the

and completed the term for which he was elected. He is therefore entitled to the Grand Encampment Degree, and also to membership in your body, in accordance with the provisions of the Constitution.

[L. s.] In testimony whereof, we hereto affix our
signatures and the seal of this Encampment, this.....day of.....1 ...

.....C. P.

.....H. P.

Attest :....., *Scribe.*

SEC. 2. If this certificate is not presented at the next annual session of the Grand Encampment succeeding its issue, the holder thereof must furnish evidence of his good standing before he can be admitted to the Grand Encampment Degree.

SEC. 3. The credentials of a reinstated member who had withdrawn, or who had been suspended or expelled, shall be in the following form :

.....ENCAMPMENT, No...., I. O. O. F.

TO THE GRAND ENCAMPMENT, I. O. O. F., NEW YORK :

This is to certify that.....P. C. P., is a member of this Encampment in good standing, and is therefore entitled to membership in the Grand Encampment, agreeably to the provisions of the Constitution.

[L. s.] In testimony whereof, we hereunto affix our
signatures and the seal of the Encampment, this.....day of.....1 ..

....., C. P.

....., H. P.

Attest :....., *Scribe.*

ARTICLE III.

OF THE NOMINATION AND ELECTION OF OFFICERS.

SEC. 1. Nominations for all elective Grand Officers shall be made as follows: The Past Chief Patriarchs of every Subordinate Encampment, at the first regular meeting in September, provided, however, that if such first regular meeting falls upon a legal holiday, then at the second meeting in September, may, by the votes of a majority of the Past Chief Patriarchs, nominate one candidate for each of the elective Grand Offices, which nominations shall be certified to the Grand Scribe on or before the first Monday of October in each Year. The Grand Scribe shall immediately thereafter forward to each person so nominated notice thereof; and each person so notified shall signify to the Grand Scribe his acceptance or declination before the first day of December following. The Grand Scribe shall on that day issue a circular to each Subordinate Encampment and District Deputy Grand Patriarch, containing the names of all candidates who have accepted, and by what Encampment nominated, together with their name and residence, and to what Encampments they belong.

SEC. 2. At the first regular meeting of each Subordinate Encampment in March, the Past Chief Patriarchs in good standing in each Encampment shall (by ballot) vote for such candidates for the several offices of this Grand Encampment. As soon as the poll is closed, the votes shall be counted, and the names of the Past Chief Patriarchs present and voting, and the number of votes cast for each candidate shall be certified by the Chief Patriarch and Scribe, under the seal of the Encampment; and the Scribe shall immediately forward the same to the Grand Scribe in a sealed envelope, addressed to the "Committee on Election Returns,"

and which shall be so kept sealed by the Grand Scribe until the first day's session of the Grand Encampment, when they shall be handed over to said committee, who shall then proceed to open and canvass the same as provided in the next section. The Scribe of each Encampment shall prepare a duplicate of said vote, to be certified in the same manner, and forward the same in a sealed envelope, to the Grand Patriarch, who shall deliver the same unopened to the Committee on Election Returns, as soon as appointed after the opening of the annual session of the Grand Encampment.

SEC. 3. On the first day of the annual session the votes for the elective Grand Offices shall be canvassed in the Grand Encampment. A majority of all the votes cast shall be necessary to a choice. In case no candidate shall have received a majority, the Representatives present shall forthwith proceed to vote by ballot for the candidates nominated; and in case no choice is made on the third ballot, then the balloting shall be confined to the two having the greatest number of votes in the Grand Encampment.

SEC. 4. No vote shall be counted as part of the poll unless it is cast for a Patriarch in regular nomination.

SEC. 5. At the first regular meeting of each Subordinate Encampment held in March of each year the Royal Purple Degree members therein and then present may recommend by a majority vote a District Deputy Grand Patriarch for the District to which said Encampment is attached, and the Scribe shall at once forward to the Grand Scribe a certificate stating the name and Encampment of the Past Chief Patriarch so recommended, to be delivered to the incoming Grand Patriarch prior to his installation.

ARTICLE IV.

DUTIES OF OFFICERS.

SEC. 1. To the Grand Patriarch belongs the general supervision of the Encampment branch of the Order. He shall preside and preserve order at all sessions of

the Grand Encampment, decide all questions of constitutional law, all questions of order, and all appeals from the decisions of his Deputies. He shall have a casting vote on all occasions, except in balloting. When a decision made by him on any question is appealed from, it shall be his duty to submit the same to the Grand Encampment, and be governed by its decision; receive and act on all complaints which may be made to him against his Deputies or Encampments; give such instructions in the work of the Order to Deputies and Encampments as may be necessary; order special sessions as provided by the Constitution; draw on the Grand Treasurer for all moneys necessary to pay the debts and expenses of the Grand Encampment for which appropriations may have been made at an annual session. In case of emergency, he may grant dispensations to Subordinates in all such matters as he may deem promotive of the interests of the Order, not inconsistent with the general laws, or those of this Grand Encampment. He shall, at the opening of the annual session, report the date of the institution of new Encampments, the condition of the Order in this jurisdiction, and make such suggestions as he may judge advisable. When officially visiting the Subordinates, he shall be received with the honors of the Order.

SEC. 2. The Grand High Priest shall preside in the absence of the Grand Patriarch. In case of the office of Grand Patriarch becoming vacant by any cause, he shall have and exercise the full powers of Grand Patriarch until the next regular session, and until such vacancy be filled. He shall perform such other duties as are embraced in the charge of his office.

SEC. 3. The Grand Senior Warden shall assist the Grand Patriarch in presiding and preserving order, and in the absence of the Grand Patriarch and Grand High Priest he shall preside.

SEC. 4. The Grand Scribe shall make a true record of the proceedings of the Grand Encampment at every

session, and transmit, immediately after the close of the annual session, to the Subordinate Encampments and officers of the Grand Encampment printed copies thereof. He shall keep the accounts between the Grand Encampment and its officers and Subordinates; receive all moneys coming to the Grand Encampment therefrom, and pay the same over to the Grand Treasurer monthly; attest all orders on the Grand Treasurer; issue all necessary notices and circulars within the province of his office to Subordinates, officers, and members of the Grand Encampment. He shall provide all stationery for the use of the Grand Encampment, prepare and transmit the annual report to the Sovereign Grand Lodge, according to the form prescribed, and perform such other duties as are herein provided, or that may be ordered by the Grand Encampment. He shall receive such salary as may be fixed at each annual session, to be paid quarterly.

SEC. 5. The Grand Treasurer shall receive and take charge of all moneys of the Grand Encampment, and deposit the same in the name of the Grand Treasurer in trust for the Grand Encampment of New York, I. O. O. F.; pay all orders drawn on him by the Grand Patriarch, attested by the Grand Scribe; make such investment of the funds as the Grand Encampment may direct; keep his accounts in such a manner as will exhibit the sources and amount of receipts, and by whom paid; the purposes and amounts of disbursements, and to whom paid; have his accounts closed up on the 1st day of May annually, and submit them to the Finance Committee.

SEC. 6. The Grand Scribe and Grand Treasurer shall attend all sessions of the Grand Encampment. They shall each, previous to their installation, give bonds, with two sureties, to the Grand Patriarch and Grand

High Priest, in such form and penalty as the Grand Encampment shall require and approve of, for the faithful performance of their duties.

SEC. 7. The Grand Representatives shall attend the meetings of the Sovereign Grand Lodge, and make a report to this Grand Encampment; they shall be furnished with certificates of election as provided by Article IX. of the Constitution of the Sovereign Grand Lodge. They shall give instructions in the work of the Patriarchal branch as authorized by law.

SEC. 8. The Grand Junior Warden shall open and close the Grand Encampment according to his office, and introduce into the Grand Encampment all new members, after their certificates have been found correct.

SEC. 9. The Grand Sentinel shall have charge of the inner entrance of the Grand Encampment, and permit none to enter or depart without the proper formalities. The Grand Outside Sentinel shall have charge of the outer entrance, and assist the Grand Sentinel in the performance of his duties.

SEC. 10. The Grand Marshal shall assist the Grand Junior Warden when called upon, and take charge of all processions of the Grand Encampment.

SEC. 11. The District Deputy Grand Patriarchs shall be the organs of the Grand Patriarch with the Subordinates in their respective districts; it shall be their duty to see that the work is performed uniformly; install, or cause to be installed, in the absence of the Grand Patriarch, the officers of Subordinates in their districts, and forward forthwith to the Grand Scribe the returns of such Subordinates; decide all questions of law that may be submitted to them by Subordinates or

their members, under their charge; and report annually on or before the first day of May to the Grand Patriarch their proceedings, which shall include the names and numbers of Subordinates under their charge, the place and times of meeting, the number initiated, advanced, exalted, suspended, expelled, withdrawn, deceased, and reinstated during the previous fiscal year, the number of contributing members; the amount of Encampment receipts, and payments for relief and funerals. They shall forthwith report to the Grand Patriarch all cases of violation on the part of Subordinates of the Constitution and By-laws of the Grand Encampment, or of disobedience of its lawful commands, or of the Constitution of Subordinates, and may grant dispensations to Encampments in their district to exalt candidates in less time than otherwise permitted.

SEC. 12. All Grand Officers shall, in addition to the duties specified in these By-laws, perform such others as the Grand Encampment may enjoin, or the charge of office may require.

ARTICLE V.

REMOVALS, EXPULSIONS, AND SUSPENSIONS.

SEC. 1. Before a Grand Officer can be removed, or a member expelled or suspended, from the Grand Encampment, charges must be preferred by a member, and the Grand Encampment shall proceed to the consideration of the same. If such charges be for misconduct at a session of the Grand Encampment, the accused shall be called upon to make his defence, after which the question may be taken.

SEC. 2. When charges have been preferred against an

officer or member of the Grand Encampment in due form in the interval between any sessions, they shall be referred by the Standing Committee to a special committee of five members of this Grand Encampment (none of whom shall belong to the same Subordinate Encampment as the accused), who shall immediately notify the parties to the charges ; within thirty days thereafter they shall meet and take evidence, and examine the case (keeping full and correct minutes during their sittings), and make report thereon in writing to the Grand Encampment. The committee shall furnish the accused with a copy of their report, in writing, at least thirty days before the next annual session of the Grand Encampment, at which session the case shall be heard and decided. When the case is before the Grand Encampment, the accused so tried shall be allowed to be heard in his own defence.

SEC. 3. If the accused shall refuse or neglect to appear for or stand trial, he may be expelled for contempt. When a member has been expelled, he can be reinstated only by a two-third vote at an annual session. All suspensions, unless otherwise specified, shall be for twelve calendar months.

ARTICLE VI.

POWER OF STANDING COMMITTEE OF GRAND OFFICERS.

SEC. 1. They shall have power to convene the Grand Encampment in special session, as provided in the Constitution ; hold meetings of the committee as they may determine ; represent this Grand Encampment in all matters with the Sovereign Grand Lodge or other Grand Bodies, when the same cannot be deferred to an annual or special session, and is not inconsistent with the pow-

ers and prerogatives of this Grand Encampment ; provide suitable accommodation for the sessions of the Grand Encampment ; grant dispensations to open Subordinate Encampments in this jurisdiction where none is organized and working, or where exists a necessity for additional Encampments, subject in each case to confirmation by the Grand Encampment at the next annual session thereafter, when a charter shall be issued if confirmed ; authorize Subordinate Encampments to change their names (but not numbers, except as allowed by the laws of the Sovereign Grand Lodge) or remove to places where no Encampment under this Grand Encampment is located ; reinstate Encampments which may have become extinct, according to the Constitution for Subordinates, on the application of any five members thereof, provided that such members are not excluded from fellowship by Art. XI., Secs. 3 and 5, of these By-laws ; reinstate into good standing any member of an expelled or suspended Encampment, on ample evidence being furnished that such member is worthy of restoration, and positive proof that he did not participate in the acts which caused the expulsion or suspension of the Encampment ; to authorize the reinstatement into good standing of an expelled member of an Encampment, provided he be not excluded by Art. XI., Secs. 3 and 5, of these By-laws. They shall perform such other acts as may be necessary for the welfare of the Grand Encampment, and which cannot, without injury, be deferred to a regular or special session ; provided, that such acts are not contrary to the Constitution of this Grand or its Subordinate Encampments, or to these By-laws, and do not infringe upon the rights or powers of Subordinate Encampments.

ARTICLE VII.

STANDING COMMITTEES AND THEIR DUTIES.

SEC. 1. The following standing committees of this Grand Encampment shall be appointed by the Grand Patriarch, subject to the approval of the Grand Encampment, viz. :

1. Committee on Certificates and Credentials.
2. “ Returns of Subordinates.
3. “ Finance.
4. “ Correspondence.
5. “ Appeals.
6. “ Laws of Subordinates.
7. “ Petitions.
8. “ Legislation.
9. “ the State of the Order.
10. “ Election Returns.
11. “ Necrology.

SEC. 2. In the Order of Business, the reports of the standing committees shall be called in the order above enumerated, except that a report of the Committee on Certificates and Credentials shall always be in order.

SEC. 3. The Committee on Certificates and Credentials, consisting of three Representatives, shall be appointed by the Grand Patriarch, or the incumbent of the chair at the time of opening the session, whose duty it shall be to examine and report to the Grand Encampment, without delay, on the certificates of Past Chief Patriarchs for the Grand Encampment Degree, and on credentials of Representatives when referred to them.

SEC. 4. The Committee on Returns of Subordinates, consisting of three Representatives, shall be appointed in like manner, and shall examine and report promptly on the regularity of the reports of Subordinates.

SEC. 5. The Committee on Finance shall consist of five Representatives, who shall examine and report on all accounts and claims against the Grand Encampment, previous to their being passed for payment by the Grand Encampment, or the Standing Committee of Grand Officers ; they shall examine the accounts of the Grand Scribe and Grand Treasurer quarterly, or oftener if required by the Standing Committee, and report the result of their examination and the condition of the finances to the Grand Encampment ; and ascertain and report, before the close of each annual session, the amount required for the expenses of the Grand Encampment for the ensuing year beyond the amount on hand, and suggest such measures of finance as they may deem expedient.

SEC. 6. The Committee on Correspondence, consisting of three Representatives, shall examine, conduct, and report on all correspondence of the Grand Encampment referred to them. All communications and proceedings of the Sovereign Grand Lodge and other Grand Bodies shall be referred to the committee as soon as received by the Grand Scribe, and they shall carefully examine the same and report an abstract therefrom of such matters as may be of general interest to this Grand Encampment or the Patriarchal Order.

SEC. 7. The Committee on Appeals, consisting of five Representatives, shall examine all appeals referred to them and make a decision thereon.

SEC. 8. The Committee on the Laws of Subordinates, consisting of five Representatives, shall examine the Constitution and By-laws of Subordinates, which shall be submitted to them before printing, and direct such alterations therein as will make them conform to the laws and regulations of the Order.

SEC. 9. The Committee on Petitions shall consist of five Representatives, who shall examine all petitions referred to them, and report to the Grand Encampment such action thereon as they may deem proper.

SEC. 10. The Committee on Legislation shall consist of five Representatives, who shall examine and report on all proposed amendments of the Constitution, By-laws, Rules and Regulations, and Laws governing this Grand Encampment and its Subordinates, and on such other matters as may properly be referred to them by the Grand Encampment, the Grand Patriarch, and the Standing Committee. They shall note and report on such changes and rulings of the Sovereign Grand Lodge as may require action by this Grand Encampment.

SEC. 11. The Committee on the State of the Order, consisting of five Representatives, shall examine the reports of the District Deputy Grand Patriarchs, and review the decisions of the Grand Patriarch and minutes of the Standing Committee; consider and report on all resolutions of inquiry, or pertaining to the general interest of this branch of the Order in this jurisdiction, which have not been otherwise disposed of, and may be so referred by the Grand Encampment; and recommend such measures for the good of the Order in this State as from time to time they shall deem proper.

SEC. 12. The Committee on Election Returns shall consist of five Representatives, who shall be appointed immediately after the opening of each annual session. They shall receive the original and duplicate election returns, shall open and canvass the same, and shall report the result of such canvass to the Grand Encampment with all possible dispatch. They shall also perform such other duties as the Grand Encampment may require of them.

ARTICLE VIII.

PETITION FOR A CHARTER.

SEC. 1. On the written petition of seven or more R. P. Degree Patriarchs, holding withdrawal cards or dismissal certificates granted by a Subordinate Encampment, and residents of the State of New York, praying for a charter from the Grand Encampment, or a dispensation from the Standing Committee, to open an Encampment at a place where there is no Encampment established; or of fourteen or more R. P. Degree Patriarchs, where one or more Encampments already exist; or thirty or more such Patriarchs in New York or Brooklyn, the same may be granted, if the Grand Encampment or the Standing Committee are satisfied that the good of the Order requires such Encampment. The petition must be accompanied by the proper withdrawal card of each petitioner, or his dismissal certificate, together with the charter fee of \$30.

SEC. 2. Such Encampment shall receive, when instituted, its charter or dispensation, and the necessary charges and instructions, from the Grand Patriarch, or other Grand Officer by him appointed, or the District Deputy Grand Patriarch of the district in which it is to be located, or by a competent Past Chief Patriarch specially deputed, whose necessary expenses shall be borne by the Encampment opened.

SEC. 3. When a dispensation shall be issued and an Encampment instituted by authority of the Standing Committee, it shall be subject to confirmation at the next session of the Grand Encampment, in which case a regular charter shall be issued.

SEC. 4. Upon application to the Grand Encampment of seven or more members of an extinct Encampment for the restoration of such Encampment to fellowship, said applicants, if not disqualified by Sec. 5 of Art. XI., may be restored to fellowship in said Encampment, and shall receive the charter and effects belonging to such Encampment at the time of its extinction, unless such effects shall have been disposed of as provided by Sec. 6 of Art. XI.

ARTICLE IX.

TERMS AND RETURNS.

SEC. 1. The terms of Subordinate Encampments shall consist of twelve regular sessions, to be held semi-monthly, commencing with the first stated session in April and October respectively. Each term shall end and be completed on the day the succeeding term commences.

SEC. 2. Every Subordinate Encampment shall, immediately after the close of the term ending in October of each year, transmit to the Grand Scribe for the Grand Encampment a full report of the work of the Encampment for the year just ended, according to the form furnished by this Grand Encampment. It shall also, immediately after the installation of officers for the term commencing in April, transmit in each year, under seal, to the Grand Scribe, a list of the officers so installed.

ARTICLE X.

SEAL AND PROCESSIONS.

SEC. 1. Every Subordinate Encampment shall have a suitable seal (a proof impression of which shall be de-

posited with the Grand Scribe), and all its official reports, certificates, and communications shall be authenticated by having the same printed or impressed thereon.

SEC. 2. No Encampment shall have a public procession without the permission of the Grand Patriarch or Standing Committee of the Grand Encampment, unless to attend the funeral of a deceased Patriarch.

ARTICLE XI.

OF OFFENCES OF SUBORDINATES.

SEC. 1. No Subordinate Encampment shall be expelled or suspended, or deprived of any of its rights or privileges, unless charges duly specifying some violation of the Constitution, By-laws, Rules, or Regulations of the Sovereign Grand Lodge or of this Grand Encampment, or some disobedience of the lawful mandates of this Grand Encampment or its officers, shall be presented in writing, by some officer of this Grand Encampment, or by a Subordinate Encampment under this jurisdiction. When such charges are filed with the Grand Scribe he shall present the same to the Standing Committee at the next meeting thereof, and if the charges are in due form, such committee shall appoint not less than three Past Chief Patriarchs (disinterested in the subject-matter of the charges) as Commissioners to take testimony in the case, before whom the parties shall be summoned, with their counsel (who must be R. P. D. members), with all evidence and books and papers. The evidence so taken shall be reduced to writing by the Commissioners, and returned to the Grand Scribe, to be presented to the Grand Encampment at its next session thereafter. The parties shall

be notified to be present at such session for trial. At such session the charges and evidence shall be read and parties heard thereon, after which the Grand Encampment shall proceed to determine the case: Provided, that no Encampment shall be suspended or expelled unless by a two-third vote of the Grand Encampment, and all suspensions shall be for a limited time.

SEC. 2. When an Encampment under this jurisdiction shall have notice that charges are preferred against it, such Encampment, shall not, during the pendency of such charges, grant any clearance cards except to members who have removed out of the county in which such Encampment is located; and until such charges are disposed of, such Encampment shall make no disposition or transfer of any of its property or its funds, except to pay its debts, current expenses, and benefits accruing to members.

SEC. 3. Any Patriarch who shall be concerned in organizing, or who shall give countenance and support to, or shall knowingly visit any Encampment purporting to be Odd Fellows, and not possessing a legal, unreclaimed, and valid charter, duly granted and presented or confirmed by this Grand Encampment, or the Sovereign Grand Lodge, shall be deemed unworthy of fellowship; and such Patriarch, upon satisfactory proof, shall be expelled, at the option of the Encampment of which he is a member. Any Patriarch so expelled shall not be reinstated unless the Grand Encampment assents thereto.

SEC. 4. The funds and properties of a Subordinate Encampment are, by the provisions of its charter and the laws of the Order, held only in trust for charitable purposes, and must be applied solely to these purposes; and the donating or in any manner dividing them

among the members individually, or the use of any part thereof for festivals or pleasure excursions, are violations of the trust and of the law. And if a Subordinate Encampment shall fail from any cause to work, all moneys and properties, together with the charter and books, shall be surrendered to the Grand Encampment, to be held in trust and applied for charitable purposes. Provided, that when two or more Encampments shall desire to unite or consolidate, and there shall not be a sufficient number opposed to retain the charter of either, the Grand Encampment or Standing Committee shall have power to unite or consolidate them, and forthwith transfer to the consolidated Encampment the funds and property of the Encampments so consolidated. Except the Charters and Rituals of the Encampment, or Encampments, whose names are dropped, which shall be surrendered to the Grand Encampment, unless a new name is taken, all old names being dropped, in which case the new Encampment shall retain one set of the Rituals and one of the Charters.

SEC. 5. Upon the suspension or expulsion of an Encampment, or surrender or forfeiture of its charter, it shall be the duty of its last-installed officers and members having the custody of the charter, books, papers, properties, and funds of the Encampment, to assign, transfer, and deliver the same on demand to the Grand Patriarch or the District Deputy Grand Patriarch of the district, or to such Past Chief Patriarch as may be specially deputed by the Grand Patriarch or Grand Encampment to receive the same, and the same shall be held subject to the order of the Grand Encampment. And any officer or member having such properties in custody refusing compliance with such demand shall be forever excluded from membership or fellowship in the Order, not-

withstanding such Encampment should afterward be restored to good standing.

SEC. 6. All effects or funds received by the Grand Encampment from any Subordinate Encampment under the last section, shall be kept separate and apart from the property or funds of the Grand Encampment; and such funds shall not be estimated as part of the funds of the Grand Encampment, but shall be held in trust to be restored should such Encampment ever be reinstated, or upon the expiration of the period of its suspension. Provided, however, that in the event said Encampment should not be restored to fellowship within three years, the funds of said Encampment shall be disposed or used, under the direction of the Grand Encampment, in aiding or assisting any working Encampment needing assistance, or to such other charitable purpose as in their judgment may be deemed advisable.

SEC. 7. A member of an Encampment which has forfeited or surrendered its charter, who was in good standing at the time of its surrender, as may appear by the record of such Encampment, shall, upon application to the Grand Scribe, receive a certificate, under the seal of the Grand Encampment, to enable him to apply for admission to membership in another Encampment.

SEC. 8. No such certificate shall be given to a member of a suspended or expelled Encampment, who is excluded from fellowship by Secs. 3 or 5 of this Article, unless ordered by a special vote of the Grand Encampment.

SEC. 9. Should any Subordinate Encampment fail to hold a regular meeting for six consecutive months, or fail to make its returns and pay its dues to the Grand Encampment for two terms, it shall become extinct, and its charter shall be forfeited.

SEC. 10. No Subordinate Encampment shall issue, or in any way participate in issuing, any circular, document,

communication, or other matter of a character which would be likely to influence the members of this Grand Encampment in the election of its Grand Officers; and it shall be the duty of every D. D. G. Patriarch, as soon as it shall come to his knowledge that any Encampment in his district has violated this section, immediately to prefer charges therefor against such Encampment.

ARTICLE XII.

OF APPEALS.

SEC. 1. In all cases where a member of an Encampment has been convicted upon charges preferred against him, and has been fined, reprimanded, suspended, or expelled by his Encampment, he may appeal to the Standing Committee of Grand Officers, by filing with the Scribe of the Encampment a notice of his appeal, with the grounds thereof; and thereupon the Encampment shall, without delay, send under its seal to the Grand Scribe such notice of appeal, together with certified copies of all minutes, charges, evidence, and other books and papers in the possession or in the control of the Encampment relating to the subject-matter of the appeal; and thereupon such Standing Committee shall summon the parties before the committee, or such sub-committee as it may appoint, and hear the parties or their counsel, such counsel being members of the R. P. Degree, and determine the matter of the appeal as hereinafter provided.

SEC. 2. In all cases where a member of an Encampment has been deprived of some right, honor, privilege, or benefit by his Encampment, he may appeal in the manner before stated, and the same proceedings shall thereupon be had as provided in the first section hereof.

SEC. 3. In all cases specified in the first section hereof, whenever it shall appear that there has been irregularity or informality in the form of the charges or specifications, or in the manner of preferring them, or in the matter of appointing the Committee of Trial, or in the appointment of members thereof, or in the proceedings of such committee, or of the Encampment, it shall be the duty of the Standing Committee to set aside the conviction and remit the cause to the Encampment for further proceedings, except in those cases where the irregularity or informality could not by any possibility have affected the result ; and whenever it shall appear that the charges, if sustained, are not such as the Encampment, by its Constitution or By-laws, or by the rules and regulations of the Order, can take cognizance of, or that the accused has been legally acquitted of the charges, or that the evidence given was not sufficient to prove the charges, it shall be the duty of the Standing Committee to reverse the proceedings of the Encampment, and the appellant shall thereupon be reinstated into all the rights and privileges which he had at the time the charges were preferred, and no further proceedings upon the subject-matter of the charges shall be taken against him; and whenever it shall appear that incompetent evidence has been introduced or competent evidence excluded by the Committee of Trial, or the appellant had not a fair opportunity or sufficient time given him to appear and defend himself and produce his evidence, the proceedings of the Encampment shall be reversed, and the cause referred back for a new trial. But no new evidence, except to prove irregularity, informality, or unfairness, shall be received by or on behalf of the Standing Committee, nor shall an Encampment in any case introduce evidence to con-

tradict its own minutes. In no case, however, shall the proceedings be reversed, except so far as they may be affected by the error, irregularity, or informality complained of; and where there is only a partial reversal of the proceedings, the Encampment shall rehear the case only as to the portion of the proceedings so reversed.

SEC. 4. In the case provided in the second section hereof, the Standing Committee may receive such evidence and make such determination in reference to such appeals as shall be just.

SEC. 5. Any Encampment or member, party to any appeal before the Standing Committee, feeling aggrieved at the decision thereof, may appeal therefrom to this Grand Encampment, but such appeal shall be confined exclusively to matters of law or of irregularity, or unfairness in the proceedings of the Standing Committee. Such appeal shall be made by filing with the Grand Scribe, within twenty days after notice of the decision of the Standing Committee, a notice of the appeal and the ground thereof, and thereupon the notice of appeal, together with a copy of the return of the Subordinate Encampment, and the proceedings of the Standing Committee and the decision thereof, shall be forthwith certified by the Grand Scribe, who shall forthwith refer the same to the Committee on Appeals, who shall, if practicable, report thereon at the first session of the Grand Encampment which shall be held thereafter.

SEC. 6. The service of a notice of appeal from the action of an Encampment directing the payment of money, shall suspend the payment thereof until the decision of the Standing Committee on said appeal.

SEC. 7. All appeals shall be conducted in the form and manner as prescribed by the Code of Procedure.

RULES OF ORDER OF GRAND ENCAMPMENT.

RULE I. At the time of opening the annual session, or as soon thereafter as a quorum shall appear, the following shall be the Order of Business, viz.:

1. The Grand Patriarch, or presiding officer, shall request the members and Representatives to clothe themselves in proper regalia, and direct the officers to take their respective stations. If any officers are absent, their stations shall be filled *pro tem.* by the Grand Patriarch. The Grand Junior Warden shall then proceed to examine the members present, and if all are correct the Grand Encampment shall then be called up, and while the members are standing the Grand High Priest shall address the Supreme Ruler of the Universe in prayer, after which proclamation shall be made by the Grand Junior Warden of the opening of the Grand Encampment.

2. The certificates of new members and credentials of Representatives shall be presented and referred to the appropriate committee.

3. The report on the eligibility of new members shall be presented and acted upon.

4. New members shall be introduced.

5. The minutes of all annual and special sessions shall then be read, and, if correctly recorded, shall stand as approved.

6. Appointment of Standing Committees.

7. The report of the Standing Committee of Grand Officers on dispensations issued to new Encampments shall be received.

8. Consideration of charges against Grand Officers.

9. The reports of the Grand Patriarch and other Grand Officers shall be made.

10. The minutes of the Standing Committee of Grand Officers shall be read.

11. The reports of the Standing Committees shall be received in their order of enumeration.

12. The reports of Special Committees shall be received by seniority.

13. Reference of reports of Grand Officers.

14. Petitions presented and referred.

15. Communications read and disposed of.

16. Appeals presented and referred. All petitions, communications and resolutions shall be referred without debate to the proper committee.

17. Consideration of charges against Subordinate Encampments.

18. Consideration of amendments to the Constitution of the Grand Encampment presented at the preceding annual session, and other unfinished business.

19. Amendments to the Constitution, By-laws, and Rules of Order of this Grand Encampment presented.

20. Amendments to the Constitution of Subordinates presented.

21. Consideration of the report of the Standing Committee on dispensations to new Encampments.

22. Consideration of reports of Standing Committees in their order of enumeration.

23. Consideration of reports of Special Committees, by seniority.

24. Consideration of proposed amendments to the By-laws.

25. Consideration of proposed amendments to the Constitution of Subordinates.

26. Reception of further reports of Standing Committees, and consideration thereof.

27. Reception of further reports from Special Committees, and consideration thereof.

28. Miscellaneous business.

29. Installation of Grand Officers.

30. Closing.

RULE II. Should the foregoing order of business not be completed at the first meeting of the session, the following order shall be observed at each subsequent meeting:

1. The opening ceremonies, as at the opening of the session.

2. Reading and approval of minutes of the previous meeting.

3. Certificates of new members presented and referred.

4. Reports on certificates and credentials.

5. Introduction of new members.

6. Resumption of the order of business where it was suspended at the adjournment of the previous meeting.

Instructions in the work of the Patriarchal branch of the Order, by the Grand Representatives, shall be given at such time during the session as shall be agreed upon by the Grand Encampment.

RULE III. A motion to close the annual session shall be put in this form: "That this annual session do close, after the proper ceremonies," and, if carried, the min-

utes of the meeting shall be read and approved, and the session shall be closed with prayer by the Grand High Priest.

RULE IV. During the meeting of the Grand Encampment, order and decorum shall be observed, the officers and members retaining their respective seats, and no one leaving the room without permission of the Grand Patriarch, nor entering without the consent of the Grand Senior Warden.

RULE V. No member shall speak to another so as to interrupt business, or refuse to obey the Grand Patriarch, under penalty of punishment for misconduct.

RULE VI. Every officer and Representative shall be designated, in debate or otherwise, by his proper office or title, according to his standing in the Order.

RULE VII. No member shall speak or vote unless clothed in regalia. Should two or more members rise at the same time to speak, the Grand Patriarch shall decide which shall be entitled to the floor.

RULE VIII. If a member be called to order by the Grand Patriarch, and refuse to comply, he may be commanded to silence, and shall not speak again at the same meeting, unless permitted so to do by a vote of the Grand Encampment.

RULE IX. No motion shall be subject to debate or action until seconded, and stated by the Grand Patriarch; and if required shall be reduced to writing. The Grand Patriarch shall state every question coming before the Grand Encampment, and immediately before putting it to vote shall ask, "*Is the Grand Encampment ready for*

the question?” Should no member rise to speak, he shall rise to take the question, and after he has risen all debate shall cease.

RULE X. When any decision of the Grand Patriarch is appealed from, he shall have the privilege of explaining from the chair, and the appeal shall be open for debate. The question on the appeal shall be put thus: “Will the Grand Encampment sustain the Chair in its decision?” Unless a majority vote in the negative the decision shall be sustained.

RULE XI. No member shall speak more than once on the same question until all the members wishing to speak shall have had an opportunity to do so, nor more than twice, without permission of the Grand Encampment. No member shall interrupt another while speaking, except to call him to order for words spoken.

RULE XII. All resolutions and reports shall be in writing, or they cannot be entertained.

RULE XIII. Any member may call for a division of the question when the sense will admit of it.

RULE XIV. When a question is before the Grand Encampment, no motion shall be received unless to adjourn; the previous question; to lay on the table; to postpone indefinitely; to postpone for a certain time; to refer; or to amend—and shall have precedence in the order here arranged. The first four shall be decided without debate.

RULE XV. After any question, except one of indefinite postponement, has been decided, any two members who voted in the majority, may, at the same or any subse-

quent meeting of the same session, move for a reconsideration thereof.

RULE XVI. The previous question can be called for by two members, and, if seconded by ten members, shall be put in this form: "*Shall the main question be now put?*" which shall be decided by a majority, and, if carried, shall cut off all further debate, and the vote shall be taken on the amendments pending, in their regular order.

RULE XVII. When five of the Representatives present rise in favor of taking a question by yeas and nays, it shall be ordered, and the names recorded.

RULE XVIII. Every member present shall vote on any question before the Grand Encampment, unless he is personally interested in the result, or has been excused by the Grand Encampment, or is otherwise incapacitated.

RULE XIX. When a blank is to be filled, the question shall be taken first upon the highest sum or number, and the longest or latest time proposed.

CONSTITUTION OF SUBORDINATE ENCAMPMENTS.

For the purpose of insuring uniformity in the Patriarchal branch of the Order within this jurisdiction, the Grand Encampment of Patriarchs of the Independent Order of Odd Fellows of the State of New York, the supreme tribunal of all Encampments of Patriarchs in its limits, without whose sanction and control no Encampment can exist, ordains the following as the Constitution of Subordinate Encampments in this State.

ARTICLE I.

This Encampment shall be composed of at least five members of the R. P. Degree, and be hailed and entitled “
Encampment of Patriarchs, No.
I. O. O. F., of the State of New York.”

ARTICLE II.

MEMBERSHIP.

SECTION 1. No person can be admitted to membership in this Encampment who is not a Scarlet Degree member, in good standing, of a Subordinate Lodge, nor for a less sum than three dollars, which shall include all the degrees—the fee to be paid before initiation. And he must be proposed in the Encampment nearest his place of residence, except that Encampment grant permission for his joining another Encampment. A brother may be admitted to membership in any Encampment in the city or town in which he resides.

SEC. 2. The name of a brother offered for membership by initiation must be submitted in writing, at a

regular session, stating the Lodge of which he is a member and his residence, which must be entered on the minutes, and the proposition referred to a committee of three for investigation, who shall report at the next regular session, when the candidate shall be balloted for with ball ballots ; if three (3) black balls appear against him, he shall be rejected, and so declared.

SEC. 3. A reconsideration of an unfavorable ballot can be had only where all Patriarchs who may cast black balls against an applicant for membership voluntarily make a motion for a reconsideration of the ballot ; in such case the vote on the reconsideration shall be by ball ballots, and if all the balls cast shall be in favor of it, the reconsideration shall be had ; whereupon the application shall lie over till the succeeding meeting, when another ballot shall be had, with ball ballots, and if the same be unanimously in favor of the applicant he shall thereby be elected ; but if one or more black balls appear in either ballot the applicant shall be rejected ; and never more than one reconsideration in the same case shall be allowed. A favorable balloting can be reconsidered at any meeting prior to the admission of the candidate, provided a majority of the members voting agree thereto.

SEC. 4. A Patriarch holding a withdrawal card or a dismissal certificate from an Encampment, or a Grand Encampment card or certificate, desirous of again joining this branch of the Order, shall present the same through a member of this Encampment, which shall be referred as provided by Sec. 2 for other applicants, and, if elected, shall pay a sum of not less than three dollars.

SEC. 5. To retain membership in this Encampment, full membership and good standing in a Subordinate Lodge is indispensably necessary ; and all the rights.

benefits, and privileges of membership in this Encampment shall be immediately lost to any member hereof who shall at any time lose his membership in a Subordinate Lodge from any of the following (or other) causes, to wit: Resignation, Renunciation, Expulsion, Suspension for Non-payment of Dues, Suspension for cause for a time certain, Withdrawal with or without card, and Suspension or Extinction of his Subordinate Lodge; except, however, in the cases specified in the succeeding section. In case of a suspension from membership in his Subordinate Lodge for a time certain, his membership in this Encampment shall be suspended for the same period, and upon restoration to membership in his Subordinate Lodge, he shall, *ipso facto*, be restored to membership in this Encampment; provided, however, he continues to pay his dues to this Encampment during the period of his suspension. The record of the proceedings of his Subordinate Lodge, or in the case of the suspension or extinction of such Lodge, then the printed record of the proceedings of the Grand Lodge of the jurisdiction to which such Subordinate Lodge shall belong, shall be conclusive evidence in all courts and places as to the question of fact in any of the above-mentioned cases, and the regularity or legality of the proceedings of such Lodge or Grand Lodge thereupon shall not be questioned, but the final action of each of them shall be binding and conclusive in all questions of controversy between any member and this Encampment, until vacated or set aside by competent authority.

SEC. 6. When a member of an Encampment takes a withdrawal card from the Subordinate Lodge of which he is a member, or is dropped or suspended for non-payment of dues by his Lodge, his membership in his Encampment shall not be affected thereby for one year from the date of said withdrawal card or of his suspension. He shall be considered in good standing in his Encampment if he becomes a member of a Subordinate Lodge at any time within one year from the date of said withdrawal card or suspension; provided he shall keep his dues paid up in the Encampment, and rests under no other disability to his Encamp-

ment during that time. When the Subordinate Lodge of a member of this Encampment shall become extinct, and such member by reason of age or infirmity, cannot successfully apply for membership in another Subordinate Lodge, upon his obtaining a Grand Lodge card from the Grand Secretary of his jurisdiction, such aged or infirm member shall be entitled to retain membership in his Encampment upon said card.

SEC. 7. When a candidate has been rejected, notice shall be sent without delay to all other Encampments in the county, and he cannot be proposed again in any Encampment for the space of six months after such rejection. This section shall not apply to an applicant for admission by card, reinstatement, or dismissal certificate, who may be proposed at any time after rejection.

SEC. 8. A proposition for membership may be withdrawn without the permission of the Encampment previous to the report of the committee to whom it has been referred, but it cannot be withdrawn under any circumstances after the report of the committee shall have been read to the Encampment.

SEC. 9. A regularly expelled member of this Encampment may be re-admitted to membership in the same manner as the holder of a dismissal certificate, provided that the vote for re-admission shall not be final until confirmed by the Grand Encampment or the Standing Committee of Grand Officers.

SEC. 10. A member suspended or dropped from membership for non-payment of dues may be reinstated in the Encampment within one year after suspension by paying the amount of one year's dues. After one year from date of suspension, a member dropped or suspended for non-payment of dues may be reinstated upon payment of the amount of one year's dues or such greater sum as the By-Laws may prescribe. In each case, the procedure for reinstatement shall be the same as in the case of the holder of a dismissal certificate, except that a vote of only two-thirds of the members present in favor of reinstatement shall be necessary.

SEC. 11. No suspended or expelled member of another Encampment can be received in membership in this Encampment.

ARTICLE III.

OF OFFICERS.

SEC. 1. The elective officers of this Encampment shall consist of a Chief Patriarch, High Priest, Senior Warden, Scribe and Junior Warden, who shall serve a regular term each, and a Treasurer, who shall serve for twelve months. The By-Laws may provide for a Financial Scribe, to serve for twelve months.

SEC. 2. The appointed officers shall be an Inside Sentinel, Outside Sentinel, Guide, First, Second, Third and Fourth Watch, and a First and Second Guard of Tent, who shall serve a regular term each.

SEC. 3. The duties of the various officers shall be as laid down in the charges of their office, and as specified by these articles and the By-Laws of this Encampment.

SEC. 4. No Patriarch shall be eligible to the office of Chief Patriarch unless he shall have served a term as Senior Warden; nor shall any Patriarch be eligible to the office of Senior Warden unless he shall have served a term in some elective office other than Trustee, or in an appointed office. All officers shall be eligible for re-election. A majority of all valid votes shall be necessary to an election.

SEC. 5. In the case of a vacancy in the office of Chief Patriarch or Senior Warden the Encampment may elect a Royal Purple Degree member to that office if all who are eligible thereto shall decline; provided, however, that a dispensation for this purpose shall be obtained from the Grand Patriarch; and no installation shall be had unless such dispensation shall have been granted.

SEC. 6. The nominations and election for officers shall be made at the last regular sessions in March and September; the installations of officers shall take place at the first regular sessions in April and October.

SEC. 7. If any officer shall, through neglect, absent

himself for three successive meetings, his seat may be declared vacant, at the next meeting, by a two-third vote of the members present.

SEC. 8. Vacancies in any elective office may be filled by the Encampment, at the next regular meeting after such vacancy has been declared, in the manner of the former selection, and the member who shall serve in such office for the residue of the term shall be entitled to the full honors of the term.

ARTICLE IV.

DUES AND BENEFITS.

SEC. 1. The regular contributions to the Encampment fund shall be not less than at the rate of two dollars per year, to be determined by the By-Laws; and the Encampment may suspend all members who are more than twelve months in arrears for dues.

SEC. 2. It shall not be obligatory on this Encampment to pay weekly benefits to its members unless the By-Laws so provide, and unless they do so, all provisions of law relating to the payment of weekly benefits by an Encampment to its members shall not be applicable to this Encampment.

SEC. 3. Every member qualified as required by the By-Laws shall, in case of being disabled by sickness or bodily accident from following his usual occupation or otherwise earning a livelihood, be entitled to and receive a weekly benefit from the funds of the Encampment—not less than one dollar per week during the first eight weeks of a continuous sickness, and not less than fifty cents per week during the remainder of such sickness or disability—the amount to be fixed by the By-Laws of the Encampment. And it shall not be competent for the Encampment to suspend a member for non-payment of dues, provided an amount of weekly benefits be due to and not received by him sufficient to pay his arrearages and make him good upon the books of the Encampment. The Encampment may provide by its By-Laws for the non-payment of benefits for the first week or fractional part of a week of sickness reported.

SEC. 4. In case of the death of a member qualified as provided by the By-Laws, there shall be allowed by the Encampment a sum not less than fifteen dollars, to be determined by the By-Laws, to assist in defraying the expenses of burial. In the absence of competent relatives, the Chief Patriarch may take charge of and disburse the amount.

SEC. 5. The funds and property of this Encampment having been raised for the relief of sick and distressed members, and other charitable uses in the Order, are trust funds for the contingent use of its members, and shall not be divided in any manner among the members individually, but shall remain the property of this Encampment, for its legitimate purposes, so long as its charter is unreclaimed. Whenever a Patriarch ceases to be a member of this Encampment, by reason of death, expulsion, suspension, or withdrawal, his right, title, and interest in and to the property or funds of this Encampment, or any part thereof, thereby becomes extinguished.

SEC. 6. If any member of this Order shall hereafter become an inmate of any Home for aged and indigent Odd Fellows, located in the State of New York, and being under the control, or which has heretofore received or shall hereafter receive as to its workings and operations, the sanction and approval of the Grand Lodge or the Grand Encampment of the State of New York; or if any member of this Order, being now an inmate of any such Home, shall hereafter remain an inmate thereof, he shall thereby relinquish all claim for weekly benefits from his Encampment during the time he shall continue to be such inmate, and during the time such Home shall continue to be under the control or receive the sanction and approval of the Grand Lodge or Grand Encampment as aforesaid; provided, however, that if the Encampment to which said member belongs is not, by the laws and rules of such Home, entitled to place therein any of its aged and indigent members, or if, having been, such Encampment shall cease by its own default to be so entitled, then all such relinquishments of weekly benefits shall be in favor of the

Home of which said member shall be an inmate, and such Encampment shall pay his weekly benefits to such Home instead of to such member.

All present inmates of any such Home in the State of New York, immediately after the adoption hereof, and all future members, shall, prior to admission, execute a paper relinquishing their claim to weekly benefits, in accordance with the provisions hereof; which paper shall be in such form and language as shall be prescribed by the Standing Committee of Grand Officers of the Grand Encampment of the State of New York, and when executed shall be filed with the Grand Scribe of the said Grand Encampment.

During the time or times that any Encampment shall be freed from liability to pay weekly benefits to any of its members who may be inmates of any such Home, because of any such relinquishment of weekly benefits, no weekly dues shall accrue against such members, but they shall remain in good standing without payment of weekly dues, but this provision shall only apply in the case of Encampments whose By-Laws provide for the payment of weekly benefits.

ARTICLE V.

SESSIONS.

SEC. 1. There shall be two regular sessions in each month, and not less than five Patriarchs, including one qualified to preside, shall constitute a quorum for business, which shall be transacted in the R. P. Degree; but Encampments, if so disposed, may, with the consent of the Grand Encampment, hold monthly instead of semi-monthly meetings.

SEC. 2. Special sessions may be called by the Chief Patriarch, or by vote of the Encampment, for the conferring of degrees or for funeral purposes.

ARTICLE VI.

TERMS AND RETURNS.

SEC. 1. Regular semi-annual terms shall commence with the first regular sessions in April and October in each year, except when monthly meetings are held,

when the term shall be annual, commencing with October in each year.

SEC. 2. It shall be the duty of the officers of the Encampment to prepare, and have ready for delivery to the officer appointed to install the officers for the term commencing October 1st in each year, a regular report of the work of the year preceding, which shall include the names of those initiated, advanced, and exalted, admitted by card, reinstated, rejected, withdrawn, suspended, and expelled; the names of those deceased, a list of the contributing members, arranged according to rank, with the number of the Subordinate Lodge to which each may be attached; the number of Patriarchs relieved, number of widows relieved, number of Patriarchs buried, number of Patriarchs of other Encampments relieved, amount paid for relief of Patriarchs, amount paid for relief of widows, amount paid for burial of dead, total paid for relief; the number of weeks' sick benefit paid, amount paid for same; receipts for initiations, for dues, and from all other sources; total revenue; amount paid for management and working expenses; total expenses. Also the names of the officers elected, and their residences.

ARTICLE VII.

PENALTIES AND TRIALS.

SEC. 1. Any Patriarch who shall violate any of the principles of the Order, or offend against any of these articles or the By-Laws, is subject to be fined, reprimanded, suspended, or expelled, as the By-Laws may direct or the Encampment determine.

SEC. 2. Any Patriarch neglecting to pay his dues to this Encampment, according to its By-Laws, for the space of one year, shall be reported in open Encampment by the Scribe to the Chief Patriarch, and, unless the Encampment shall otherwise direct, such member shall thereupon be suspended, he having been first notified of the action that would be taken, a record of which notice shall be placed on the minutes; provided, nevertheless, any Patriarch who may be in the naval service of the United States, or engaged in the

commercial marine, sailing to foreign or coastwise ports, shall be allowed twelve months in addition to the time above specified.

SEC. 3. Every Patriarch shall be entitled to a fair trial for any offence involving reprimand, suspension (except for non-payment of dues), or expulsion. No Patriarch shall be put upon trial unless charges duly specifying the offence, so as fully to apprise him of the nature thereof, and enable him to prepare for his defence, shall be submitted to the Encampment in writing, signed by the Patriarch making the same.

SEC. 4. Such charges shall be referred to a committee of five Patriarchs, and in case any of the committee so chosen shall be challenged for cause, such challenge shall be tried by the Encampment, such committee shall, without unnecessary delay, summon the parties and try the case. They shall keep full minutes of their proceedings and evidence, which they shall report to the Encampment, together with their decision on the charges. Upon such report being made, it shall be laid over until the next regular session of the Encampment for final action, and the Scribe shall immediately notify the parties by serving a certified copy of the report on them or their counsel, in accordance with Form 8. The party against whom the decision is rendered may, within two weeks after the report has been filed with the Encampment, file exceptions, in writing, in accordance with Form 9, with the Scribe of the Encampment; if no exceptions be filed as above, the report of the Committee of Trial shall be final.

SEC. 5. At the next regular session of the Encampment after the Committee on Charges have presented their report, the same shall be taken up for action. If the committee in their report decide that the charges are sustained, and no exceptions be taken thereto; or if the Encampment shall, after hearing and taking action on the exceptions, decide that the charges are sustained, it shall proceed to affix a penalty for the offence. If a specific penalty be provided in the Constitution or By-laws, the Chief Patriarch shall enforce it; if none be so provided, the Encampment shall de-

cide, by ballot, whether the penalty shall be expulsion, suspension, or reprimand. During the ballot the accused Patriarch shall withdraw from the Encampment. If upon the ballot it shall appear that two-thirds of the ballots are cast for expulsion, such shall be the penalty. If two-thirds of the ballots are not cast for expulsion, but the number of ballots, if any, which are cast for expulsion, together with those which are cast for suspension, amount to two-thirds of the ballots cast, then suspension shall be the penalty, and the Encampment shall proceed to fix the duration of such suspension. If neither expulsion nor suspension is determined as the penalty, as above provided, then the penalty shall be reprimand, and the accused Patriarch shall be reprimanded in open Encampment by the Chief Patriarch. No ballot held under this section shall be reconsidered.

SEC. 6. If the accused refuse or neglect to stand trial, in person or by counsel, when duly summoned, the committee shall report him to the Encampment as guilty of contempt, which report shall be conclusive, and the punishment shall be expulsion.

SEC. 7. When a Patriarch shall be subject to the penalty of reprimand, he shall be summoned to attend at some regular meeting, to be fixed by the Chief Patriarch, to be reprimanded from the Chief Patriarch's chair, and until he so attend and be reprimanded he shall be suspended from all benefits and privileges of membership.

SEC. 8. Notice of the expulsion or suspension of a member shall be given to the Encampments in this and the adjoining counties at the expiration of four weeks, provided no appeal be taken.

SEC. 9. Any Patriarch, intending to appeal from the action of the Encampment, shall within four weeks thereafter file with the Scribe a notice of his appeal, and of the grounds thereof, upon which the Scribe shall forthwith send the notice, together with a certified copy of all charges, reports, evidence, and proceedings of the Encampment relating to the case, to the Grand Scribe, to be transmitted to the Standing Committee of Grand Officers.

SEC. 10. No appeal from the action of an Encampment on a question involving payment of benefits shall be allowed, unless the same shall be taken within sixty days from the time the party interested shall have received official notice, under seal, from the Encampment of its action in the matter.

SEC. 11. In all cases of trials, the same shall be conducted in form and manner as prescribed by the "Code of Procedure."

ARTICLE VIII.

FORFEITURE OF CHARTER.

Should this Encampment fail or neglect to make its returns, as required by Art. IX. of the By-laws of the Grand Encampment, and Art. VI., Sec. 2, of this Constitution, for one year, it shall become the duty of the last installed officers to transmit or surrender to the Grand Patriarch, or such other Patriarch as may be designated by the Grand Encampment or the Standing Committee to receive them, the charter, books, papers, furniture, regalia, and funds belonging to the Encampment.

ARTICLE IX.

DEGREES.

Not more than two degrees shall be conferred on a candidate at the same meeting, unless a dispensation be first obtained from the District Deputy Grand Patriarch.

ARTICLE X.

BY-LAWS.

SEC. 1. This Encampment shall be competent to make, alter, or amend such By-laws, rules, and regulations from time to time as may be deemed expedient for

its general government and for the special government in tactics and drill of those who uniform, under the regulations of the Sovereign Grand Lodge ; provided they do not in anywise contravene this Constitution, or the Constitution, By-laws, or regulations of the Grand Encampment of the State of New York, or the laws of the Sovereign Grand Lodge, or the principles of the Order.

SEC. 2. The By-laws of this Encampment are in force from the time of their adoption, subject to the approval of the Grand Encampment ; and the manuscript copy of such By-laws shall, before being printed, be transmitted to the Grand Scribe, to be submitted to the Committee on Laws for correction.

STANDING RESOLUTIONS.

The following was adopted at the Grand Encampment Session, 1883. (See Journal, pages 584, 585.)

Resolved, That each of the Subordinate Encampments in this jurisdiction be and hereby is recommended to insert in an appropriate place in its By-laws the following as a new section, the same to be adopted by each Encampment in the same manner as any other amendment to said By-laws :

“SEC. —. The Constitution, By-laws, Laws, Enactments, Decisions, Rules, and Regulations of the Sovereign Grand Lodge, I. O. O. F.; also those of the Grand Encampment of the State of New York, I. O. O. F.; and also the Code of Procedure and Constitution provided by said Grand Encampment for Subordinate Encampments in the State of New York, are hereby

declared to be, and all enactments and decisions hereafter to be made or adopted by either said Sovereign Grand Lodge or said Grand Encampment in any way amendatory of or supplementary to the whole or any part of either of the above-mentioned Constitutions, By-laws, Laws, Enactments, Decisions, Rules, Regulations, and Code of Procedure, immediately upon such adoption shall become of the same binding force and effect upon this Encampment and its members as if the same were fully and at length set forth in these By-laws; and in the event of any contradiction between the provisions of these By-laws and the provisions of either of the above-mentioned Constitutions, By-laws, Laws, Enactments, Decisions, Rules, Regulations, and Code of Procedure, the latter shall in all cases govern and control, and the provisions of these By-laws shall yield and be subordinate thereto. The printed proceedings, digests, pamphlets, papers, and circulars issued by said Sovereign Grand Lodge and by said Grand Encampment shall be presumptive evidence that their contents are what they purport to be, in all courts and places, in controversies between this Encampment and any of its members."

CONTINGENT FUND.

Resolved, That this Grand Encampment does hereby authorize its Subordinates to set apart five per cent. of their annual receipts from dues as a contingent or special fund, to be expended in the payment of necessary and proper obligations, which every Subordinate Encampment must meet, and for which purpose such Subordinate Encampments, under existing laws, cannot expend their funds.

QUESTION BOOKS.

At the Annual Session of 1890 a form of Question Book was proposed, and the Standing Committee given power in the matter at the session of 1891, the Question Book was prepared and it was ordered. That all Encampments are herewith required to supply themselves therewith.

The following Form of Application was adopted at Session of 1883, and its use made IMPERATIVE upon Subordinate Encampments at the Session of 1884. (See Journal 1883, page 585, and Journal 1884, pages 77, 78.)

FORM OF APPLICATION FOR MEMBERSHIP.

To..... Encampment, No. —, I. O. O. F. :

I, the undersigned, of the age of years, a resident of the town of County, New York, and by occupation a and a member of Lodge. No. —, in good standing, having read the Constitution and By-laws of Encampment, No. —, I. O. O. F., desire to become a member of said Encampment. If admitted, I agree to and will subscribe to support, maintain, and abide by the said Constitution and By-laws and any amendments to either, made in pursuance thereof ; and I agree that if any such amendment shall in any way affect any claim I or my family or dependent relatives may have or make to any pecuniary benefits, either by increasing or reducing the amount thereof, I will abide by the same and receive only the increased or reduced amount, whether said amendment shall take effect or become operative prior to or during any sickness or disability whereby I or my family or dependent relatives may be entitled to benefits. I further agree that I will support, maintain, and abide by the Constitution, By-laws, Rules, and General Regulations of the Grand Encampment of the State of New York, and also the Constitution, By-laws, Rules, and General Regulations of the Sovereign Grand Lodge of the I. O. O. F., to both of which institutions said....Encampment is subordinate, and that I am, so far as I know, in sound health.

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.....*Applicant.*

Signed in the presence of and recommended by.....

CODE OF PROCEDURE.

SECTION I.

CODE OF PROCEDURE.

RULE 1. All charges against members of this branch of the Order shall be drawn substantially in the manner prescribed in Form 1, Sec. V. of this Code, and be signed by a Patriarch in good standing. The general charge shall be "Conduct unbecoming an Odd Fellow," followed by specification or specifications, stating as near as may be the time, place, and circumstances of the offence.

RULE 2. The Chief Patriarch shall, immediately after the reading of the charge, nominate a Committee of Trial, consisting of five Patriarchs. Should the By-laws of the Encampment so provide, the minority of the committee will be nominated by the Senior Warden.

RULE 3. Either member nominated on the committee may be challenged for cause by the accuser, accused, or any member of the Encampment. The grounds of challenge shall be stated and referred to the Encampment for its decision. A majority of those voting shall be necessary to confirm the nomination.

RULE 4. The Scribe shall make a copy of the charge and specifications, affix thereto the seal of the Encampment, and certify it substantially according to Form 2, Sec. V. of this Code, and serve or cause the same to be served upon the accused. He shall also certify under

seal the original and deliver it to the first-named member of the committee, with a notice in accordance to Form 3, Sec. V. of the Code, and shall notify each member thereof of his appointment.

RULE 5. The member of said committee receiving such original shall, with reasonable diligence, call a meeting of the committee for organization, at which a Chairman and Secretary shall be elected, and a suitable place and time be appointed for an adjourned meeting, to attend which the accuser and the accused shall be served with personal notice, substantially according to Form 4, Sec. V. of the Code, if they can be found; if not, by leaving it at their places of residence, at least one week prior thereto, at which time the accused shall answer the charges.

RULE 6. The accuser and accused being present and answering, the charge and specifications shall be read and the accused be required to make answer to each specification contained in the charge. Should the accused object to a specification on the ground of indefiniteness, the accuser shall have leave to amend, provided such amendment be made immediately. The accused may then plead to each specification either or several of the following answers:

1. That the alleged offence is not within the jurisdiction of the Encampment.
2. That the complaint contained in the specification is frivolous.
3. Admit the facts stated, with intent to justify alleged offence.
4. Guilty.
5. Not guilty.

RULE 7. The report of the committee shall state the

finding on each specification and on the charge, according to Form 7 ; shall be accompanied by an accurate record of their proceedings, rulings, and decisions, together with the original evidence taken during the trial, which shall be submitted to the Encampment within a reasonable time after the case has been submitted to them. Should there be a minority report, it shall be drawn and presented in a similar manner.

RULE 8. The report of the committee shall be received and entered in full on the minutes without discussion, and the Scribe shall immediately notify the accused and the accuser thereof, by serving or causing to be served on them or their counsel a certified copy, with notice in conformity with Form 8, of such report or reports, personally if they can be found, if not, by leaving them at their respective place or places of residence. Either party may file a bill of exceptions to the Encampment from any or all of the rulings and decisions of the committee, according to Form 9, within two weeks after the service of the aforesaid copies of the report.

RULE 9. At the regular meeting of the Encampment, two weeks after the notice of filing the bill of exceptions shall have been read in open Encampment, the same shall be taken up ; the findings, rulings, and decisions of the committee excepted to, read and considered separately, with all testimony, if any, bearing thereon. And the Encampment shall, by vote taken separately upon each point so excepted from, affirm or reverse the finding, ruling, or decision of the committee (and shall afterward vote upon the finding of the committee on the general charge).

RULE 10. The Encampment shall then proceed according to Sec. 5, Art. VII. of the Constitution of

Subordinates. When the Encampment has taken final action as aforesaid, the Scribe shall immediately give notice thereof, under seal, to the party against whom the decision is rendered, by delivering it to him personally, or by leaving it at his place of residence, from which decision he may appeal to the Standing Committee of Grand Officers within two weeks after the service of said notice, by filing with the Scribe a written notice and the grounds thereof, substantially according to Form 10, and also by serving a notice of said appeal upon the Standing Committee of Grand Officers (through the Grand Scribe) according to Form 11.

SECTION II.

RULES GOVERNING COMMITTEES.

RULE 1. The committee all being notified, three members present shall constitute a quorum to proceed with the trial.

RULE 2. The accuser or accused shall notify the Chairman of the Committee of Trial, in writing, that he requires the presence of a member of the Order, as a witness, the Chairman shall indorse such notice, stating the time and place of meeting, and transmit it to the Chief Patriarch of the Encampment of which such witness is a member, who shall immediately cause the member or members named to be summoned to attend as a witness, according to Form 5.

RULE 3. The committee shall keep correct minutes of their proceedings, which must show :

1. The date and place of each meeting, and the parties present.

- 2 Charge and specifications, and answers of the accused.

3. All points raised, and the decisions thereon.
4. The exceptions taken by either party.
5. Parol evidence in full, subscribed by the witnesses.
6. Documentary evidence distinctly marked.
7. Decision of committee upon each specification and charge.

RULE 4. The report must be signed by at least three members.

SECTION III.

EVIDENCE AND WITNESSES.

RULE 1. The evidence competent to be admitted before the Committee of Trial will be : 1. Parol evidence (*i. e.*, testimony of living witnesses before the committee) ; 2. Depositions ; 3. Minutes of Encampment ; 4. Documentary evidence. Hearsay evidence cannot be received. The committee will determine the admissibility of evidence offered, subject to exception by either party ; the exceptions so taken shall be noted by the committee upon its minutes.

RULE 2. Members of the Order shall qualify under their obligation as Odd Fellows, according to Form 6 ; witnesses not members, shall be qualified by some civil officer authorized to administer oaths.

RULE 3. Depositions of absent witnesses shall be procured in the manner prescribed by the Sovereign Grand Lodge.

RULE 4. The attendance of a person as a witness who is not a member of the Order, must be procured by the party desiring him.

SECTION IV.

APPEALS.

RULE 1. The Encampment shall within two weeks after the reception of notice of appeal, through its Scribe, deliver to the Grand Scribe, to be laid before the Standing Committee of Grand Officers, under seal, a certified copy of the minutes of the Committee of Trial, and also of the minutes of the Encampment relating to the subject-matter of the appeal, according to Form 12.

RULE 2. Should the Encampment fail to make the above return, the Grand Scribe shall notify the Encampment of such failure, and direct the return to be made within two weeks from the receipt of said notice, according to Form 13, in default whereof he shall report the Encampment to the Grand Patriarch as insubordinate.

RULE 3. The Grand Scribe shall present the appeal at the next regular meeting of the Standing Committee of Grand Officers, of which meeting the appellant and respondent shall have due notice.

RULE 4. The rules herein as to witnesses, evidence, proceedings, etc., upon appeals and trials before the Standing Committee of Grand Officers, so far as the same are applicable, shall be followed by said Standing Committee.

RULE 5. When an appeal shall be decided, the Grand Scribe shall within two weeks notify the Encampment and the appellant, which decision shall be final, unless a further appeal shall be taken to the Grand Encampment, pursuant to Sec. 5, Art. XII. of the By-laws of that body.

SECTION V.

FORMS.

FORM 1.—CHARGE AND SPECIFICATIONS.

(Date,)....., 1

To.....ENCAMPMENT, No. ... , I. O. O. F.

The undersigned, a member ofEncampment No. ..., I. O. O. F., under the jurisdiction of the Grand Encampment of the State of New York, I. O. O. F., hereby chargesa member of.....Encampment, No....., with having been guilty of conduct unbecoming an Odd Fellow, as more fully appears by the following

SPECIFICATIONS :

First.—That the above-named did, on or about the day of, 1, [here state the offence, place, and other circumstances, and continue with Specification second, etc., as provided in Rule 1, Sec. I.]

Fraternally submitted,

(Signed,)

FORM 2.—NOTICE AND COPY OF NOTICE TO THE ACCUSED.

.....ENCAMPMENT, No..., I. O. O. F.

....., 1

To

SIR AND PATRIARCH,—You are hereby notified that on theday of.....A. D. 1, the charges and specifications—of which a certified copy, under the seal of the Encampment, is herewith served on you—were preferred against you and filed in said Encampment, and were referred for trial to the committee herein named. The officers of said committee will notify you of the time and place to appear and to make answer to said charges and proceed with the trial

thereof. In default of which, you will be reported to said Encampment as being guilty of contempt thereof.

[L. S.]

..... }
 }
 } Committee.
 }
 }

..... Scribe.

(To be indorsed on the back of No. 2.)

To

Filed this day of, A. D. 1 ...

..... Scribe.

(To be indorsed on the back of the copy of No. 2.)

..... ENCAMPMENT, No. ..., I. O. O. F.

..... 1 ..,

I hereby certify, That on the day of, A. D. 1 .., at the, State of, I served the within notice, also the charges and specifications referred to therein, by delivering to and leaving with said.....the accused a copy of said notice, attached to a copy of the charges and specifications against him, certified under the seal of the Encampment.

.....

Member of said Encampment.

(To be indorsed on the back of the copy of No. 2.)

.....

..... 1

I hereby admit the due service of the within notice, also a certified copy, under the seal of the Encampment, of the charges and specifications referred to herein, this..... day of....., 1

..... ..

FORM 3.—NOTICE OF APPOINTMENT TO TRY CHARGE.

(Date,), 1

PATRIARCH The members named below ~~were~~
 this evening appointed a Committee of Trial on the charge
 and specifications preferred by against
 As the temporary chairman of such committee you will,
 within one week, call a meeting of said committee for organ-
 ization. The committee consists of [give names].

Fraternally,

.....Scribe.

FORM 4.—NOTICE TO ATTEND MEETING OF COMMITTEE.

(Date,)....., 1

To

You are hereby summoned to appear before the committee
 heretofore appointed to try the charges preferred by Patri-
 arch.....against Patriarch, at..... on the....
 day of A. D. 18...., at....o'clock, ..M., of that day, to
 [sustain or defend] the same. Fraternally,

.....Chairman.

.....Secretary.

FORM 5.—SUBPŒNA.

..... ENCAMPMENT, No... , I. O. O. F.

....., 1

To.....

You are hereby notified and required to appear before the
 committee heretofore appointed to try the charges preferred
 by Patriarch against Patriarch, at
, on the.....day ofA. D. 1, at..o'clock,..
 M., of that day, to testify as a witness therein, on behalf of
 said.....

By order of the C. P.,

[L. S.]

.....Scribe.

(To be indorsed on the back of Form 5.)

SUBPŒNA.

To.....

(To be indorsed on the back of Form 5.)

.....ENCAMPMENT, No....., I. O. O. F.
....., 1

I hereby certify, That on the day of....., A. D.
....., I served the within subpoena on.....by deliver-
ing to and leaving with him a copy thereof, in the.....,
County of.....

.....

Member of said Encampment.

I do hereby accept service of the within subpoena, at.....,
this.....day of....., A. D. 1

.....

FORM 6.—TO BE ADMINISTERED BY THE CHAIRMAN OF THE
COMMITTEE.

You do sincerely declare upon your honor as an Odd Fel-
low, that the evidence you shall give in the matter of charges
preferred by.....against now pending,
shall be the truth, the whole truth, and nothing but the
truth. Thus you affirm.

—————

FORM 7.—REPORT OF COMMITTEE OF TRIAL.

(Date,)....., 1

To.....ENCAMPMENT, No.....

The undersigned, a [*majority* or *minority*] of the committee
appointed to investigate the charge and specifications pre-
ferred by.....against, respectfully report as
follows: [state the finding on each specification and the
charge, as required by Rule 7, Sec. I.]

The minutes of the committee, a copy of the evidence taken, and papers pertaining to the trial, as required by Rule 7, Sec. I., are herewith placed in the custody of the Scribe of the Encampment.

Fraternally submitted,
(Signed by the committee.)

FORM 8.—NOTICE OF FILING REPORT.

..... ENCAMPMENT, No., I. O. O. F.
....., 1

To

SIR AND PATRIARCH,—Take notice, that the committee, heretofore appointed to try the charges preferred against you by Patriarch, have this day filed their report herein, and herewith you will find a certified copy of said report.

You have four weeks from the date of receiving this notice within which to file your exceptions thereto.

Yours in F. L. & T.,

..... *Scribe.*

(To be indorsed on the back of Form 8.)

I hereby admit the due service of a copy of the within notice, with a certified copy of the report of said committee on the day of, 1

.....

FORM 9.—EXCEPTIONS.

....., 1

To ENCAMPMENT, No., I. O. O. F. :

The undersigned hereby presents the following exceptions to the report of the committee, heretofore made herein. relative to the charges preferred against him by Patriarch, also to the proceedings of and the testimony taken before said committee ; also to the actions and proceedings of said Encampment relative to said charges.

First.—Said charges and specifications are insufficient to show the commission of the offence charged by the accused herein ; in this :

FORM 10.—NOTICE AND GROUNDS OF APPEAL.

To ENCAMPMENT, No., I. O. O. F. :

Take notice that the undersigned hereby appeals from the action and judgment of this Encampment to the Standing Committee of Grand Officers, in the matter of charges preferred against him by Patriarch, on the following grounds :

First.—The evidence was insufficient to sustain said charges or the report of the committee herein, in this (here insert wherein the evidence was insufficient).

Second.—Errors committed at the trial, and by the Trial Committee, as follows: (here insert the errors complained of.)

Dated at
theday of, 1

FORM 11.—APPEAL TO STANDING COMMITTEE OF GRAND OFFICERS.

(Date,), 1

To the STANDING COMMITTEE OF GRAND OFFICERS, I. O. O. F. :

The undersigned, a member of Encampment, No., respectfully appeals to your committee from the action of said Encampment [state the action from which the appeal is taken and the grounds upon which it rests]. Your appellant asks that your committee will reverse said proceedings, or grant such other relief as you may deem the merits of the case demand.

Fraternally,

(Signature and residence,)

FORM 12.—CERTIFICATE ACCOMPANYING RETURN OF ENCAMPMENT UNDER RULE 1, SEC. IV.

... .. ENCAMPMENT, No., I. O. O. F.

To the STANDING COMMITTEE OF GRAND OFFICERS :

Inclosed you will receive the return of this Encampment in the matter of the appeal of to your committee, required by Rule 1, Sec. IV. I hereby certify that the same embraces correct copies of all the minutes and papers relating to the case in my possession or in possession of the Encampment.

Fraternally,

..... Scribe.

FORM 13.—NOTICE OF GRAND SCRIBE, GRAND ENCAMPMENT, STATE OF NEW YORK, I. O. O. F., TO ENCAMPMENT, UNDER RULE 2, SEC. IV.

OFFICE OF G. SCRIBE, G. E., S. OF N. Y., I. O. O. F.,
....., 1 ..

To ENCAMPMENT, No.:

On the day of, I received from an appeal from the action of your Encampment in the matter of [state cause of appeal]. The papers relating to the appeal not having been transmitted to me within the time specified by law, you are hereby notified to forward the same within two weeks from the receipt of this notice. Should I not receive them it will be my unpleasant duty to proceed under Rule 2, Sec. IV. of the Code. Fraternaly,

....., Grand Scribe.

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